

Agency Name:	Judicial Department		
Agency Code:	B040	Section:	57



Fiscal Year FY 2021-2022

Agency Budget Plan

FORM A - BUDGET PLAN SUMMARY

OPERATING REQUESTS <i>(FORM B1)</i>	For FY 2021-2022, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
	<input type="checkbox"/>	Requesting Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.
NON-RECURRING REQUESTS <i>(FORM B2)</i>	For FY 2021-2022, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting Non-Recurring Appropriations.
	<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.
CAPITAL REQUESTS <i>(FORM C)</i>	For FY 2021-2022, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting funding for Capital Projects.
	<input checked="" type="checkbox"/>	Not requesting any changes.
PROVISOS <i>(FORM D)</i>	For FY 2021-2022, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
	<input checked="" type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT: SECONDARY CONTACT:	Tonnya Kohn	(803) 734-1800	tkohn@sccourts.org
	Paul Magargle	(803) 734-0642	pmagargle@sccourts.org

I have reviewed and approved the enclosed FY 2021-2022 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
SIGN/DATE:		
TYPE/PRINT NAME:		

This form must be signed by the agency head – not a delegate.

Agency Name:	Judicial Department
Agency Code:	B040
Section:	57

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Court Positions and Administrative Support	14,000,000	0	0	0	14,000,000	168.00	0.00	0.00	0.00	168.00
2	B2 - Non-Recurring	Hybrid Virtual Courtroom Project	7,600,000	0	0	0	7,600,000	0.00	0.00	0.00	0.00	0.00
3	B1 - Recurring	Digital Court Reporter Project (DCRP)	500,000	0	0	0	500,000	0.00	0.00	0.00	0.00	0.00
4	B2 - Non-Recurring	Digital Court Reporter Project (DCRP)	1,400,000	0	0	0	1,400,000	0.00	0.00	0.00	0.00	0.00
5	B2 - Non-Recurring	Case Management System Modernization	10,000,000	0	0	0	10,000,000	0.00	0.00	0.00	0.00	0.00
6	B1 - Recurring	Judicial Council	200,000	0	0	0	200,000	0.00	0.00	0.00	0.00	0.00
7	B1 - Recurring	Information Technology Project Manager and Systems Programmer/Developer III	0	0	0	0	0	0.00	0.00	3.00	0.00	3.00
TOTALS			33,700,000	0	0	0	33,700,000	168.00	0.00	3.00	0.00	171.00

Agency Name:	Judicial Department		
Agency Code:	B040	Section:	57

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	1
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Court Positions and Administrative Support
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$14,000,000 Federal: \$0 Other: \$0 Total: \$14,000,000
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What is the net change in requested appropriations for FY 2021-2022? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	168.00
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Please provide the total number of new positions needed for this request.

	Mark "X" for all that apply:
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FACTORS ASSOCIATED WITH THE REQUEST

	Change in cost of providing current services to existing program audience
	Change in case load/enrollment under existing program guidelines
	Non-mandated change in eligibility/enrollment for existing program
	Non-mandated program change in service levels or areas
	Proposed establishment of a new program or initiative
X	Loss of federal or other external financial support for existing program
	Exhaustion of fund balances previously used to support program
	IT Technology/Security related
	Consulted DTO during development
	Related to a Non-Recurring request – If so, Priority #

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES

Mark “X” for primary applicable Statewide Enterprise Strategic Objective:	
	Education, Training, and Human Development
	Healthy and Safe Families
	Maintaining Safety, Integrity, and Security
	Public Infrastructure and Economic Development
X	Government and Citizens

ACCOUNTABILITY OF FUNDS

N/A

What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS

South Carolina Judicial Branch (SCJB) Employees

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

The current general fund appropriations are not sufficient to fund all statutorily mandated court positions and other administrative support staff. Due to repeated budget reductions in previous years, it was necessary for the Judicial Branch (Branch) to move the salaries and employer contributions from general fund appropriations to court fines and fees in order to avoid furloughs and reductions in force. The individuals in these positions perform crucial managerial, administrative, and organizational tasks. The Branch’s reliance on this erratic funding source to provide core services threatens our ability to meet our mission of providing a fair, independent, and accessible forum for the just and timely resolution of legal disputes.

The volatility of the court fines and fees funding source was clearly demonstrated as the State began addressing the Coronavirus pandemic in late March. Court fines and fees collections decreased approximately \$900,000 in FY2020. The final two months of the fiscal year, collections were 35% below the amount collected on average during the fiscal year. Early analysis for FY2021 indicates that this trend will continue, resulting in devastating financial results.

General fund appropriations have not permitted funding for mandated Court Reporter/Court Monitor FTEs and court administrative positions. Circuit and family courts are courts of record, and by statute cannot operate unless a contemporaneous record is made. Failure to ensure reliable and adequate funding for Court Reporters/Court Monitors could result in cancellation of terms of circuit and family court, resulting in the inability to provide justice and dispute resolution forums that are constitutionally required and necessary for the safety and well-being of the

JUSTIFICATION OF REQUEST

people of South Carolina. Failure to fund these administrative staff positions from a stable source will negatively impact the justices' and judges' ability to perform their judicial duties and will result in a backlog of cases and longer disposition times.

In addition, very little if any general fund allocations have been awarded to fund the Branch's statewide support functions, such as Court Administration, the Office of Disciplinary Counsel, the Commissions on Judicial and Lawyer Conduct, Information Technology, Human Resources, and Fiscal Services. The State Court Administrator has a wide range of responsibilities and duties, which include recommending to the Chief Justice schedules of terms for circuit and family court, assigning judges to preside over these terms, and scheduling and supervising the court reporters who transcribe the proceedings. The Administrator also oversees the Office of Court Services, which provides assistance to individual courts on procedural matters, as well as: the Office of Fiscal Services which administers fiscal operations including statewide procurement, and the Office of Human Resources which provides human resource management statewide to all judges and other court personnel. Finally, the State Court Administrator manages the Office of Information Technology, which is responsible for all IT support throughout the State. The Office of Disciplinary Counsel and the Commissions on Judicial and Lawyer Conduct assist the Supreme Court in the ethical regulation of all attorneys and judges.

The Branch is requesting recurring general fund appropriations to provide stable funding for these administrative costs that provide the critical elements necessary to maintain the high quality, efficient, and effective support for the courts in the statewide judicial system.

Further, returning funding for these positions and administrative costs to state appropriations funding will permit the Judicial Branch to use fines and fees monies to begin projects that have languished due to lack of funding.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Judicial Department		
Agency Code:	B040	Section:	57

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	3
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Digital Court Reporter Project (DCRP)
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$500,000 Federal: \$0 Other: \$0 Total: \$500,000
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What is the net change in requested appropriations for FY 2021-2022? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply: <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 30px; border: 1px solid black;"></td><td>Change in cost of providing current services to existing program audience</td></tr> <tr><td style="border: 1px solid black;"></td><td>Change in case load/enrollment under existing program guidelines</td></tr> <tr><td style="border: 1px solid black;"></td><td>Non-mandated change in eligibility/enrollment for existing program</td></tr> <tr><td style="border: 1px solid black;"></td><td>Non-mandated program change in service levels or areas</td></tr> <tr><td style="border: 1px solid black;"></td><td>Proposed establishment of a new program or initiative</td></tr> <tr><td style="border: 1px solid black;"></td><td>Loss of federal or other external financial support for existing program</td></tr> <tr><td style="border: 1px solid black;"></td><td>Exhaustion of fund balances previously used to support program</td></tr> <tr><td style="border: 1px solid black; text-align: center;">X</td><td>IT Technology/Security related</td></tr> <tr><td style="border: 1px solid black;"></td><td>Consulted DTO during development</td></tr> <tr><td style="border: 1px solid black; text-align: center;">X</td><td>Related to a Non-Recurring request – If so, Priority # 4</td></tr> </table>		Change in cost of providing current services to existing program audience		Change in case load/enrollment under existing program guidelines		Non-mandated change in eligibility/enrollment for existing program		Non-mandated program change in service levels or areas		Proposed establishment of a new program or initiative		Loss of federal or other external financial support for existing program		Exhaustion of fund balances previously used to support program	X	IT Technology/Security related		Consulted DTO during development	X	Related to a Non-Recurring request – If so, Priority # 4
	Change in cost of providing current services to existing program audience																				
	Change in case load/enrollment under existing program guidelines																				
	Non-mandated change in eligibility/enrollment for existing program																				
	Non-mandated program change in service levels or areas																				
	Proposed establishment of a new program or initiative																				
	Loss of federal or other external financial support for existing program																				
	Exhaustion of fund balances previously used to support program																				
X	IT Technology/Security related																				
	Consulted DTO during development																				
X	Related to a Non-Recurring request – If so, Priority # 4																				

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective: <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 30px; border: 1px solid black;"></td><td>Education, Training, and Human Development</td></tr> <tr><td style="border: 1px solid black;"></td><td>Healthy and Safe Families</td></tr> <tr><td style="border: 1px solid black;"></td><td>Maintaining Safety, Integrity, and Security</td></tr> <tr><td style="border: 1px solid black;"></td><td>Public Infrastructure and Economic Development</td></tr> <tr><td style="border: 1px solid black; text-align: center;">X</td><td>Government and Citizens</td></tr> </table>		Education, Training, and Human Development		Healthy and Safe Families		Maintaining Safety, Integrity, and Security		Public Infrastructure and Economic Development	X	Government and Citizens
	Education, Training, and Human Development										
	Healthy and Safe Families										
	Maintaining Safety, Integrity, and Security										
	Public Infrastructure and Economic Development										
X	Government and Citizens										

ACCOUNTABILITY OF FUNDS	N/A
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	Vendors
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

**JUSTIFICATION OF
REQUEST**

The South Carolina Judicial Branch (SCJB) continues to find it difficult to attract qualified Court Reporters as the number of institutions offering this type of professional training has decreased; the number of individuals entering the profession has declined, and as current Court Reporters reach retirement. Like jurisdictions nationwide, we have struggled to maintain a Court Reporter workforce sufficient to keep our family and circuit courts operating at their full capacity. We will continue to hire traditional Court Reporters, but there remains a pressing need to supplement this dwindling work force. By the end of 2020, the Branch will have successfully implemented the Digital Court Reporter Program (DCRP) in 32 courtrooms and 2 portable digital reporting machines.

Additional recurring appropriations are requested to provide the means to support the recurring costs for the managed solutions, support, maintenance, storage, and web/cloud technology required for the Digital Court Reporter Program (DCRP).

The use of this technology ensures that all scheduled court terms are covered and thus ensure that all citizens of South Carolina have timely access to court proceedings.

Failure to fund the support required for courtrooms equipped with Digital Court Reporter technology will result in an ever-increasing need to cancel Family and Circuit Court sessions. No one, most especially the family, the crime victim, the business owner, or the ordinary citizen awaiting his or her day in court, will deny, "Justice delayed is Justice denied." SCJB's Digital Court Reporter Project must succeed and expand if the Branch is to fulfill its mission: To provide a fair, independent and accessible forum for the just and timely resolution of legal disputes.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Judicial Department		
Agency Code:	B040	Section:	57

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	6
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Judicial Council
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$200,000 Federal: \$0 Other: \$0 Total: \$200,000
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What is the net change in requested appropriations for FY 2021-2022? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input checked="" type="checkbox"/>	Government and Citizens

ACCOUNTABILITY OF FUNDS	N/A
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	South Carolina Judicial Branch (SCJB) Employees and vendors
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

**JUSTIFICATION OF
REQUEST**

Recurring appropriations are requested for operations of the Judicial Council. The S.C. Code of laws statutorily mandates appropriations be provided by the General Assembly.

SECTION 14-27-60. Authorization for per diem, subsistence, and mileage. Members of the council shall receive for each meeting attended the per diem, subsistence, and mileage provided by law for members of state boards, commissions, and committees which must be paid from appropriations provided by the General Assembly for the operation of the council. The secretary of the council shall approve all vouchers.

HISTORY: 1962 Code Section 15-2106; 1957 (50) 43; 1988 Act No. 368, eff March 14, 1988.

SECTION 14-27-100. Receipt and expenditure of funds. The Council may receive and expend funds received as grants, appropriations or gifts from foundations or any other source in connection with the duties of the Judicial Council, including studies and surveys looking towards the improvement of the administration of justice.

HISTORY: 1962 Code Section 15-2110; 1957 (50) 43.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Judicial Department		
Agency Code:	B040	Section:	57

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	7
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Information Technology Project Manager and Systems Programmer/Developer III
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$0 Federal: \$0 Other: \$0 Total: \$0
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What is the net change in requested appropriations for FY 2021-2022? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	3.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input checked="" type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input checked="" type="checkbox"/>	Government and Citizens

ACCOUNTABILITY OF FUNDS	N/A
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	South Carolina Judicial Branch (SCJB) Employees
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

**JUSTIFICATION OF
REQUEST**

The South Carolina Judicial Branch requests one (1.00) Other Funded FTE (Project Manager) and two (2.00) (Systems Program/Developer III) created as interim in FY2020 be made as permanent other funded FTEs. These interim FTEs replaced contract programmers responsible for the support of the Case Management System. SCJB has determined replacing contract programmers and bringing the responsibility in-house is a more effective use of resources, and does not request any general appropriations to support these positions.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Judicial Department		
Agency Code:	B040	Section:	57

FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY PRIORITY	2
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Hybrid Virtual Courtroom Project
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Provide a brief, descriptive title for this request.

AMOUNT	\$7,600,000
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What is the net change in requested appropriations for FY 2021-2022? This amount should correspond to the total for all funding sources on the Executive Summary.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:	
		Change in cost of providing current services to existing program audience
		Change in case load/enrollment under existing program guidelines
		Non-mandated change in eligibility/enrollment for existing program
		Non-mandated program change in service levels or areas
	X	Proposed establishment of a new program or initiative
		Loss of federal or other external financial support for existing program
		Exhaustion of fund balances previously used to support program
	X	IT Technology/Security related
		Consulted DTO during development
	X	Request for Non-Recurring Appropriations
		Request for Federal/Other Authorization to spend existing funding
	Related to a Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:	
		Education, Training, and Human Development
		Healthy and Safe Families
		Maintaining Safety, Integrity, and Security
		Public Infrastructure and Economic Development
	X	Government and Citizens

ACCOUNTABILITY OF FUNDS	N/A
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	Vendors
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

As our state and nation continue to battle the ongoing health crisis, our legal system is facing unprecedented challenges. In an attempt to mitigate the effects of the Coronavirus (COVID-19), the South Carolina Judicial Branch (SCJB) altered the courts' normal operating procedures in numerous respects statewide. SCJB has changed routine practices, schedules, and traditional methods in an effort to allow essential operations to continue while minimizing the risk to the public, litigants, lawyers, court, and county employees. During this unprecedented crisis, it is critically important that every reasonable effort be made to provide access to the courts, protect the constitutional rights of individuals, and ensure that justice is served.

SCJB remains focused on providing technical solutions statewide to assist the courts in ensuring court proceedings continue in spite of closures and social distance guidelines. SCJB has collaborated with Cisco to create a new hybrid (virtual) courtroom solution that will enable simultaneous in-person and remote participation in court proceedings. This solution is secure, cost-effective, easy-to-use, and offers functionality for controlled presentations of evidence. This configuration is designed to be a turn-key solution with built-in video conferencing, streaming, wireless screen sharing, audio and video recording, and annotation capability that will greatly enhance courtroom operations.

SCJB requests non-recurring funding for 95 courtrooms to be up fitted with a dedicated internet connection, supporting equipment, infrastructure, and security (edge firewall, network switch, network drops). Additional equipment such as computers, monitors, and licensing for each court staff that will be operating the virtual courtroom will be required.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY PRIORITY	4
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Digital Court Reporter Project (DCRP)
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Provide a brief, descriptive title for this request.

AMOUNT	\$1,400,000
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What is the net change in requested appropriations for FY 2021-2022? This amount should correspond to the total for all funding sources on the Executive Summary.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:	
		Change in cost of providing current services to existing program audience
		Change in case load/enrollment under existing program guidelines
		Non-mandated change in eligibility/enrollment for existing program
		Non-mandated program change in service levels or areas
		Proposed establishment of a new program or initiative
		Loss of federal or other external financial support for existing program
		Exhaustion of fund balances previously used to support program
	X	IT Technology/Security related
		Consulted DTO during development
		Request for Non-Recurring Appropriations
		Request for Federal/Other Authorization to spend existing funding
	X	Related to a Recurring request – If so, Priority # Digital Court Reporter Project (DCRP)

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:	
		Education, Training, and Human Development
		Healthy and Safe Families
		Maintaining Safety, Integrity, and Security
		Public Infrastructure and Economic Development
	X	Government and Citizens

ACCOUNTABILITY OF FUNDS	N/A
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	Vendors
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

The South Carolina Judicial Branch (SCJB) continues to find it difficult to attract qualified Court Reporters as the number of institutions offering this type of professional training has decreased, the number of individuals entering the profession has declined, and as current Court Reporters reach retirement. Like jurisdictions nationwide, we have struggled to maintain a Court Reporter workforce sufficient to keep our family and circuit courts operating at their full capacity. We will continue to hire traditional Court Reporters, but there remains a pressing need to supplement this dwindling work force. By the end of 2020, the Branch will have successfully implemented the Digital Court Reporter Program (DCRP) in 32 courtrooms and 2 portable digital reporting machines.

This funding request will permit the remaining equipment necessary to expand the Digital Court Reporter Project (DCRP) to 59 courtrooms statewide; provide 2 mobile Digital Courtroom Recorder systems that can be strategically deployed to cover court terms that otherwise would have had to be cancelled, and refresh existing equipment that has reached the end of its useful life.

Through the use of this advanced technology, SCJB works to ensure that all scheduled court terms are covered and that all citizens of South Carolina have timely access to court proceedings. Enabling the Branch to cover all scheduled court terms will reduce the amount of times that families are separated while awaiting disposition of their DSS matters; will reduce the case backlog as all scheduled terms of court will be able to go forward; will result in an increase in timely hearings and trials in criminal matters and thus reduce the strain on local jail facilities; and will benefit the State and local economies because business disputes will be heard more quickly, and less working time will be lost as litigants and witnesses will no longer have to wait at the courthouse for their cases to be called for trial.

Failure to continue to supplement the dire Court Reporter shortage faced by South Carolina through the DCRP will result in an ever-increasing need to cancel family and circuit court terms of court. No one, most especially the family, the crime victim, the business owner, or the ordinary citizen awaiting his or her day in court, will deny "Justice delayed is Justice denied." SCJB's Digital Court Reporter Project must continue to expand if the Judicial Branch is to fulfill its mission: To provide a fair, independent and accessible forum for the just and timely resolution of legal disputes.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

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FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY PRIORITY	5
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Case Management System Modernization
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Provide a brief, descriptive title for this request.

AMOUNT	\$10,000,000
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What is the net change in requested appropriations for FY 2021-2022? This amount should correspond to the total for all funding sources on the Executive Summary.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input checked="" type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	<input checked="" type="checkbox"/>	Request for Non-Recurring Appropriations
	<input type="checkbox"/>	Request for Federal/Other Authorization to spend existing funding
	<input type="checkbox"/>	Related to a Recurring request – If so, Priority #

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark “X” for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input checked="" type="checkbox"/>	Government and Citizens

ACCOUNTABILITY OF FUNDS	N/A
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency’s accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	Vendors and Contractors
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

**JUSTIFICATION
OF REQUEST**

The South Carolina Judicial Branch (SCJB) provides a court Case Management System (CMS) to the trial courts in South Carolina. The CMS application is relied upon not only by the trial courts, their clerks, attorneys, and the general public, but is also the system by which time-sensitive information is delivered to law enforcement agencies. The extent to which these individuals, entities, and agencies depend upon CMS in their mission-critical daily operations cannot be overstated. The CMS application provided by SCJB is based on an antiquated 17-year-old application design model that is rapidly approaching the end of its life cycle.

In FY 2018-2019, SCJB was awarded 7 million dollars from Capital Reserves for the Modernization project and an additional 11 million dollars in FY 2019-2020. SCJB has received responses to an RFP for a new statewide CMS. Including vendor estimated labor costs, all of the vendor estimates exceeded the original projected 20 million dollars. An additional ten million dollars is being requested to position SCJB to select the most cost effective solution to serve South Carolina's trial courts, the legal community, public users, and law enforcement.

SCJB's modernized CMS will benefit state and local governments as well as law enforcement agencies by providing centralized access to court and criminal data. The legal community and the public will benefit from a system that provides accessible, reliable, and up-to-date information. Local governments will benefit by incurring fewer of the financial costs associated with protecting sensitive court data and with maintaining the needed hardware and software that is required to operate a court.

Failure to modernize the antiquated CMS application will result in the use of obsolete technology that will: cost increasingly more to maintain with fewer benefits; adversely impact user experience statewide; hinder new feature development required to improve court business functions; increase security vulnerabilities; and be more difficult to maintain as the number of individuals possessing the expertise required to sustain this legacy system dwindles. Without the funding to modernize CMS, South Carolina risks losing a unified CMS and the ability to provide equal technology solutions to all of its courts, accurate and timely information to law enforcement, and equal justice to all of its citizens.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Judicial Department		
Agency Code:	B040	Section:	57

FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	
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Provide a brief, descriptive title for this request.

EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	
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What is the expected savings to South Carolina’s businesses and citizens that is generated by this proposal? The savings could be related to time or money.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:	
	<input type="checkbox"/>	Repeal or revision of regulations.
	<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.
	<input type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.
	<input type="checkbox"/>	Other

METHOD OF CALCULATION	
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Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.

REDUCTION OF FEES OR FINES	
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Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?

REDUCTION OF REGULATION	
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Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?

SUMMARY	
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Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?